Form 1

**Common Nomination Form for Gratuity, General Provident Fund and Central Government**

**Employees' Group Insurance Scheme**

[See Rule 53 of CCS (Pension) Rules, 1972, Rule 5 of General Provident Fund (Central Services)Rules, 1960 and Para 19.7 of Central Government Employees' Group Insurance Scheme, 1980]

I, **Force No.**   **Rank**  **Name** . hereby nominate the person/persons mentioned below and confer on him/her/them the right to receive in the event of my death. to the extent specified below, amount on account of the following:-

1. any gratuity the payment of which may be authorized under rule 50 of CCS (Pension) Rules
2. Amount that may stand to my credit in the General Provident Fund
3. Any amount that may be sanctioned by the Central Government under the Central

Government Employees Group Insurance Scheme, 1980 .

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name Date Of Birth (DOB) And Address Of The Nominee | Relationship With Employee / Pensioner | Share to be Paid to Each | If Nominee Is Minor, Name, DOB And Address Of Person Who May Receive The Amount On Behalf Of Minor. | Name, DOB Relationship And Address Of Alternate Nominee In Case The Nominee Under Column (1) Predeceases The Employee/Pensioner | Share to be Paid to Each | Name, DOB and Address of Person who may receive the Amount if alternate Nominee in Col.(05) is a Minor | Contingence on Happening of which Nomination shall become Invalid |
| 01 | 02 | 03 | 0 4 | 05 | 06 | 07 | 08 |
|  |  |  |  |  |  |  |  |

These Nominations supersede any nominations made by me earlier.

Place:-

date: **-**

Signature of Government servant

Cont. page 2-

-02-

Note I- Completely strike out the benefits for which nomination is not intended to be made. Separate copies of this nomination Form may be used for nominating different persons for benefits (i),(ii),and (iii), above.

Note 2- The Government servant shall draw lines across the blank space below the last entry to prevent the insertion of any name after he/she has signed. The nominee(s)/alternate nominee(s)' shares together should cover the whole amount.

(To be filled in by the Head of Office/ authorized Gazetted Officer)

Received the nominations, dated ………………….. under the following Rules:-

I. Central Civil Services (Pension) Rules, 1972 for Gratuity

2. General Provident Fund (Central Services) Rules, 1960

3. Central Government employees Group Insurance Scheme, 1980

Made by Shri:-

Designation:-

Office:-

(Strike out which nomination is not received)

Entry of receipt of nomination(s) has been made in page…….. Volume……….. of Service Book.

Signature and Designation

of Head of Office

Date of receipt.. ………...

The receiving Officer will fill the above information and return a duly signed copyof the complete Form to the Government servant who should keep it in safe custody so that it may come into the possession of the beneficiaries in the event ofh is/her death.

The receiving officer shall put his/her dated signature on both pages of this Form."

(c) Form 2 shall be omitted.

[F.No.1I12(i)/2013-P&PW (E)]

Note. - The principal rules were published vide number S.O.934, dated the 1st April, 1972. The Fourth Edition of the rules corrected up to July, 1988was published in the year of 1988. The said rules were subsequently amended vide the following notifications, namely:-

Form A

**(Common Nomination Form for Arrears of Pension and Commutation of Pension)**

**[See Rule-5 of Payment of Arrears of Pension (Nomonation) Rules, 1983 and Rule-7 of Central Civil Services (Commutation of Pension) Rules, 1981]**

I, **Force No.**  **Rank**  **Name**  nominate the person/persons mentioned below and confer on him/her/them the right to receive in the event of my death. to the extent specified below, amount on account of the following:-

1. Arrears of Pension
2. Commuted Value of Pension payable under Central Civil Services (Commutation of Pension) Rules. 1981

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name Date Of Birth (DOB) And Address Of The Nominee | Relationship With Employee / Pensioner | Share to be Paid to Each | If Nominee Is Minor, Name, DOB And Address Of Person Who May Receive The Amount On Behalf Of Minor. | Name, DOB And Address Of Alternate Nominee In Case The Nominee Under Column (1) Predeceases The Employee/Pensioner | Relationship with employee/pensioner | Name, DOB and Address of Person who may receive the Amount if alternate Nominee in Col.(05) is a Minor | Contingency on Happening of which Nomination shall become Invalid |
| 01 | 02 | 03 | 0 4 | 05 | 06 | 07 | 08 |
|  |  |  |  |  |  |  | Divorce/  Insanity/Death |

These Nominations supersede any nominations made by me earlier.

Place:-

date: -

Signature of Government servant

Cont. page 2-

-02-

Note I- Completely strike out the benefits for which nomination is not intended to be made. Separate copies of this nomination Form may be used for nominating different persons for benefits (i) and (ii) above.

Note 2- The Government servant shall draw lines across the blank space below the last entry to prevent the insertion of any name after he/she has signed. The nominee(s)/alternate nominee(s)' shares together should cover the whole amount.

(To be filled in by the Head of Office/ authorized Gazetted Officer)

Received the nominations, dated …………………..under the following Rules:-

I. Payment of Arrears of Pension (Nomination) Rules. 1983

2. Central Civil Services (Commutation of Pension) Rules,1981

3. Central Government employees Group Insurance Scheme, 1980

Made by Shri:-

Designation:-

Office:

(Strike out which nomination is not received)

Entry of receipt of nomination(s) has been made in page…….. Volume……….. of Service Book.

Signature and Designation

of Head of Office

Date of receipt.. ………...

The receiving Officer will fill the above information and return a duly signed copy of the complete Form to the Government servant who should keep it in safe custody so that it may come into the possession of the beneficiaries in the event of his/her death.

The receiving officer shall put his/her dated signature on both pages of this Form."

(d) Form 2 shall be omitted.

[F.No.1I12(i)/2013-P&PW (E)]

( )

Note. - The principal rules were published vide number S.O.934, dated the 1st April, 1972. The Fourth Edition of the rules corrected up to July, 1988was published in the year of 1988. The said rules were subsequently amended vide the following notifications, namely:-

**DETAILS OF FAMILY**

(C.C.S. (Pension) Rule 1972 Rule 54 (14) (ii)

1. F/No. :-

2. Rank :-

3. Name :-

4. Date of Enlistment :-

5. Details of the member :-

of my family as on

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl No. | Name of members | DOB | Relationship | Remark |
| 01 |  |  |  |  |
| 02 |  |  |  |  |
| 03 |  |  |  |  |
| 04 |  |  |  |  |
| 05 |  |  |  |  |
| 06 |  |  |  |  |

I hereby undertake to keep the above particulars up to date by notifying of the Head of Office any addition/alteration.

Place :- 130 BN

Date :-

Signature of Govt. Servant.

Family for the purpose means family as defined in clause (b) of sub rule (14) of Rule 54 of the CCS (Pension) Rule 1972.

**ATTESTED**

**COUNTER SIGNATURE**

**NOMINATION FOR BENEFITS UNDER THE CENTRAL WELFARE (RISK FUND)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name & address of nominee (s) in the event of subscriber’s death | Relationship with subscriber | Age | Amount or share of accumulation to be paid to each |
| (01) | (02) | (03) | (04) |
|  |  |  |  |

|  |  |
| --- | --- |
| Contingencies on the happing of which the nomination shall become invalid. | Name, address and relationship of the person if any, to whom the right of the nominee shall pass in his predeceasing the subscriber |
| (05) | (06) |
| Death, Divorce & Insanity |  |

**TWO WITNESS TO SIGNATURE**

**1……………………………**

**2…………………………....**

**Signature of Govt. Servant**

**Force No.:-**

**Rank :-**

**Name :-**

**Unit/office:-**

**ATTESTED**

**COUNTER SIGNATURE**

**HOME TOWN DECLARATION**

I, **F/No**  **Rank-**  **Name-** hereby declare that my home town for the purpose of availing concession, sanctioned in the Govt. of India, Ministry of Home Affairs Memo No. 42/I/65 Estt (a)-Pt-II dated 11/10/1967

Signature of Govt. Servant

Attested

**MARRAGE DECLARATION**

I, **F/No**  **Rank-**  **Name-** hereby declare that I have one living husband/wife with me, named

Signature of Govt. Servant

Attested

**DECLARATION OF RAILWAY STATION**

I, declare that the name of the railway station nearest to my Home town is given below:-

Name of Railway Station:-SILCHAR

Distance from residence / Home town to declared nearest railway station:- **- Kms**.

Railway in which it lies:- NE RAILWAY

Signature of Govt. Servant

AttesteD

**Signature of H.O.O**